

NATIONAL COUNCIL OF SCIENCE MUSEUMS  
SECTOR-V, BLOCK-GN, BIDHANNAGAR,  
KOLKATA : 700 091.

**TENDER No. : I-18012/3/10(135).**

Sealed Tenders are invited from reputed manufacturers/authorised dealers for supply of self-colour anodized Aluminium Extruded Display Sections strictly as per the Council's drawings and specifications. Firms having proven experience and capability of executing the order at a time may obtain Tender Papers from this office on any working day or directly download the same from website [www.ncsm.gov.in](http://www.ncsm.gov.in). Sealed tenders duly accompanied by Earnest Money of Rs.50,000/- will be received at this office up to August 06, 2010. Late/delayed tenders shall not be acceptable. Tenders shall be opened at 4 p.m. on August 07, 2010. NCSM reserves the right to accept or reject any or all tenders in full or in part without assigning any reason whatsoever.

NATIONAL COUNCIL OF SCIENCE MUSEUMS  
SECTOR-V, BLOCK-GN, BIDHANNAGAR,

**KOLKATA : 700 091.**

**TENDER No. : I-18012/3/10(135).**

**INSTRUCTION OF FILLING THE TENDER**

01. The instructions, specifications and drawings given herein will be strictly binding on the tenderers and deviation, if any, make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the tenderer are liable for rejection.
02. Offer should be submitted in sealed cover alongwith the Earnest Money of Rs. 50,000/- (Rupees fifty thousand only) by way of crossed Demand Draft on any nationalised bank of India payable in favour of "NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA". Earnest Money deposit in the form of Bank Guarantee bond or any other bond shall not be accepted and shall be rejected straightway. Earnest Money deposits in respect of such offers which are not accepted will be returned to the Tenderers within 30 working days from the date on which the final decision is taken about the source from which the items under tender are to be procured or within 2 (two) months from the date of the opening of the tenders whichever is earlier. Earnest Money deposit in respect of the successful tenderer will be retained with the Council until entire execution of the order as per terms of the tender. If the successful tenderer fails to execute the order strictly as per the Council's drawing & specification in full or part within the stipulated delivery period of the purchase order, the Earnest Money deposit retained with the Council shall be forfeited forthwith after cancellation of the concerned order. No interest will be paid on the Earnest Money deposited with the Council.
03. Tenderers are requested to return the enclosed "General Terms & Conditions", and the "Declaration" duly signed on all the pages with official seal in token of their acceptance alongwith their offer/quotation.
04. Tender should always be placed in double sealed cover, superscribing "Tender for supply of Anodised Aluminium Extruded Display Sections".
05. The tenderer shall fill up the enclosed "Offer Form" and submit the same alongwith the "General Terms & Conditions", and "Declaration" in sealed envelope duly signed and sealed in all pages as a token of their acceptance.

Contd....P/2

-: 2 :-

06. Incomplete Offer i.e. offer received without prescribed "OFFER FORM", " Earnest Money", "General Terms & Conditions", and "Declaration" duly signed and official seal on all pages will be rejected straightway without any reference to the tenderer.

07. Telegraphic and conditional offer shall not be accepted.
08. Offers received after the due date shall not be accepted and rejected straightway without any further reference.
09. Tenderers shall submit alongwith the offer the following documents: -
  - i) Copy of the current and valid Trade License and Dealership Certificate as applicable.
  - ii) Copy of the current and valid Sales Tax/VAT Clearance Certificate.
10. Overwriting in the Offer Form is not permitted and shall be rejected straightway without any further reference.
11. The Quantities specified in the tender may be decreased or increased at the sole discretion of NCSM authorities.
12. The authorities of National Council of Science Museums, who does not bind themselves to accept the lowest tender, reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.

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**NATIONAL COUNCIL OF SCIENCE MUSEUMS  
SECTOR-V, BLOCK-GN, BIDHANNAGAR,  
KOLKATA: 700 091.  
TENDER No. : I-18012/3/10(135).**

**GENERAL TERMS & CONDITIONS (GTC) FOR SUBMISSION OF TENDER FOR SUPPLY OF ALUMINIUM EXTRUDED DISPLAY SECTIONS ANODISED TO 15 MICRON FILM THICKNESS STRICTLY AS PER SPECIFICATIONS AND DRAWINGS.**

01. Tenderers should have necessary infrastructure and facilities so as to take up the job of supply of the tendered items strictly as per enclosed specifications and drawings with required financial capability.
02. **Price:**  
The prices and rates indicated/quoted shall be inclusive of cost of materials, supply and all incidental charges to deliver the Aluminium Extruded Sections at National Council of Science Museums, Sector-V, Block-GN, Bidhannagar, Kolkata: 700 091. The rate of Excise Duty (if any), sales tax/VAT and any other taxes/levies to be imposed on the rate shall be clearly mentioned. Prices and rate quoted shall be firm and fixed for the entire period of execution of the order and no escalation of rate on any ground whatsoever shall be applicable.
03. The successful tenderers shall submit the following documents within 7(Seven) days from the date of Placement of the order:-
  - i) Duplicate copy of the order duly signed and stamped as a token of acceptance of the order.
04. Time is the essence of this tender. The delivery shall be made strictly as per following:-

**Stage-I**

10 pcs of samples of each tendered item strictly as per specifications and drawings should be got approved from NCSM authorities by and before expiry of 15 (fifteen) days from the date of placement of the order. For this purpose, the successful tenderer shall submit 10 pcs of samples of each item for inspection and approval to National Council of Science Museums, Kolkata within 10(ten) days from the date of placement of order. The successful tenderer shall have to take the entire responsibility to obtain necessary approval of the sample within the above schedule strictly failing which the order shall be cancelled without any further reference and the Earnest Money deposit shall be forfeited forthwith.

**Stage-II**

Supply of the tendered items as per enclosed specifications and drawings, after obtaining samples approval from the authority of the Council as detailed in Stage-I above, shall be made at National Council of Science Museums, Sector-V, Block-GN, Bidhannagar, Kolkata: 700 091 strictly within 60(sixty) days from the date of placement of the order.

For non-compliance of any of the above terms and non-delivery of the tendered items, complete in all respects within the above stipulated delivery period, the Council shall have the right either to cancel the order or impose penalty as detailed in Clause No.05. Decision in this regard taken by the Council shall be final and binding on the successful tenderer.

**BULK SUPPLY SHALL BE ACCEPTED ONLY AFTER FINAL APPROVAL OF SAMPLES BY THE COMPETENT AUTHORITY OF THE COUNCIL AS DETAILED IN STAGE-I ABOVE.**

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-2-

05 **Penalty Clause:-**

The time allowed for executing the supply as detailed in Clause No.04 shall be strictly observed by the successful tenderer. The supply shall throughout the stipulated period of the order, be proceeded with all the diligence (time being deemed to be the essence of the order) and the successful tenderer shall pay to the Council, an amount equal to 1% of the amount of the contract value for every week that the supply may remain incomplete as per delivery schedule as stipulated in Clause No.04 subject to a maximum compensation of 10% of the contract value after which period, action will be taken by the Council as will deem fit.

The Council may extend the time of delivery of the ordered items at their discretion on the application of the successful tenderer for such purpose provided that the Council considers the reasons for such extension as good, sufficient and acceptable.

**06.** Every effort should be made to complete the supply by the successful tenderer within the specified time schedule. In case the firm fails to comply with Clause No.04 within the specified time schedule as per the finalised and accepted terms & conditions, the Council shall have the right to either impose penalty clause or cancel the order forthwith and the earnest money deposit retained with the Council shall be automatically forfeited. The decision of the Council in this regard shall be final and binding on the successful tenderer.

**07. Payment terms:-**

No advance payment shall be made by the Council on any circumstances. Payment shall be released within 30(thirty) working days from the date of receipt of Invoice/Bill(supplies covered under Stage-II of clause No.04) duly supported by receipted challans subject to satisfactory inspection report of the ordered materials issued by the competent authority of the Council.

**08. Warranty:**

Manufacturer's standard warranty should be offered by the tenderers. The tenderer shall be responsible for all defects of materials including defective workmanship, use of defective materials etc. for the entire warranty period of the manufacturer effective from the date of final acceptance of the ordered materials.

09. The materials to be supplied by the tenderer shall conform to the drawings and specifications given by the Council. Sub-standard quality of materials & workmanship will not be accepted. The samples must be got approved well in advance from the competent authority of the Council.

10. The Council shall not be liable for injury of any employee who are deployed by the tenderer within/outside the Council premises at the time of execution of the order.

11. All the Aluminium Extruded Sections shall be supplied with suitable polythene cover on individual bar.

12. **Colour Scheme:-**Self-colour electro anodized to 15 micron film thickness scratch free smooth finish anodized surface.

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-: 3 :-

13. Bad workmanship will not be accepted and if carried out is liable to be rejected and should be rectified by the supplier at his own cost & risk as per specifications and directions given by the authorised representative of the Council.

14. The earnest Money deposit of the successful tenderer for Rs.50, 000/- (Rupees fifty thousand only) shall be retained with the Council as Security Deposit until satisfactory execution of the Purchase Order. In case of failure to execute the order in full or part within the stipulated delivery period of the order or failure to adhere any of the terms & conditions of the Purchase Order, the Earnest Money deposit/Security Deposit retained with the Council shall be forfeited forthwith after cancellation of the concerned Purchase Order.

15. If it is noticed that the goods supplied do not conform to the specification/drawing of the order, the Council shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier. If the supplier do not arrange to replace the rejected materials within the stipulated time, the same may be disposed off at the risk of the supplier and in the manner which the Council will deem fit. The Council shall be entitled to retain the proceeds of the disposal either in part or in full towards expenses incurred on storage, handling and disposal of the materials. The Council shall also be entitled to recover the

expenses made by them on account of storage & handling of such rejected goods till the goods are removed from the premises of the Council.

16. In case the tenderer refuse to accept the offer after finalisation or does not comply with the Clause No.03 within 15(fifteen) days from the date of placement of the order as per the finalised and accepted terms & conditions, earnest money deposit would be automatically forfeited and the order shall be cancelled forthwith.
17. The authorities of the National Council of Science Museums reserves the right to amend, alter or modify the terms & condition mentioned above if necessary from time to time.
18. The authorities of National Council of Science Museums, who does not bind themselves to accept the lowest tender, reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.
19. The quantities specified in the tender may be decreased or increased at the sole discretion of NCSM authorities.
20. All disputes and differences between the successful tenderer and the Council of any kind except quality of workmanship and materials whatever arising out of or in connection with the order on carrying out the supply (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the Terms & conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the successful tenderer and the Council.

The provisions of the Arbitration and Reconciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration's proceedings under this Clause.

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**NATIONAL COUNCIL OF SCIENCE MUSEUMS  
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**TENDER No. I-18012/3/10(135)**

## DECLARATION

We do hereby accept the “General Terms & Conditions” as provided by the National Council of Science Museums alongwith the Tender documents for supply of Anodised Aluminium Extruded Display Sections and also under take to supply the said materials strictly as per the drawings and specifications of National Council of Science Museums as provided alongwith the tender documents, in the event of placement of any order on us. The Council shall be at liberty to cancel the order in full or in part and also forfeit the earnest money deposit or security deposit in the event of failure of any of the above declaration made by us.

Signature of the Tenderer/Constituted Attorney.

**NATIONAL COUNCIL OF SCIENCE MUSEUMS**  
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### **OFFER FORM**

**TENDER FOR SUPPLY OF ALLUMINIUM EXTRUDED DISPLAY SECTIONS SELF-COLOUR ELECTRO ANODISED TO 15 MICRON FILM THICKNESS SCRATCH FREE SMOOTH FINISH.**

I/We have read, understood and accepted all the General Terms and Conditions for supply of Anodised Aluminum Extruded Display Sections as laid down by National Council of Science Museums with the tender papers.

01. Name of the Tenderer :
02. Permanent Address (in case of firm/  
Company, registered office address  
Including jurisdiction police station). :
03. Telephone/Fax/E-mail Numbers :
  - i) Office :
  - ii) Workshop/Factory :
  - iii) Godown :
04. Name of the Bankers and their addresses :

05. Supply of the following Aluminium Extruded Sections self colour Electro Anodised to 15 Micron Film thickness with high quality scratch free surface finish strictly as per enclosed drawings and specifications of National Council of Science Museums :-

Sl.No.	Description	Quantity	Rate (per piece)
i)	Square Vertical SV-2 ½ (Length 762mm) strictly as per our Drawing No. Misc-05/181/10 dated 01.7.10(enclosed).	400 Nos.	Rs. (Rupees)
ii)	Square Vertical SV-8 (length 2440mm) strictly as per our Drawing No. Misc-05/181/10 dated 01.7.10(enclosed).	400 Nos.	Rs. (Rupees)
iii)	Horizontal Single Web HSW-4(length 1206mm) Strictly as per our drawing No. Misc-05/181/10 dated 01.7.10(enclosed).	400 Nos.	Rs. (Rupees)
iv)	Horizontal Plain H-4 (length 1206mm) Strictly as per our drawing No. Misc-05/181/10 dated 01.7.10(enclosed).	400 Nos.	Rs. (Rupees)
v)	Horizontal Single Web HSW-2 (length 588mm) Strictly as per our drawing No. Misc-05/181/10 dated 01.7.10(enclosed).	800 Nos.	Rs. (Rupees)

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| vi) | Horizontal Plain H-2 (length 588mm) Strictly as per our drawing No. Misc-05/181/10 dated 01.7.10(enclosed).  | 800 Nos. | Rs. (Rupees) |
| 06. | Percentage of Excise Duty(if any) (present rate of Excise Duty applicable may please be indicated).  | :        |              |
| 07. | Percentage of Sales Tax/VAT if any (present rate of S.T./VAT applicable may please be indicated. No Sales Tax Declaration Form either 'C' or 'D' shall be provided by NCSM). | :        |              |
| 08. | Any other Taxes/Duties, if any (indicate clearly percentage of taxes to be imposed)  | :        |              |
| 09. | Delivery Charges on F.O.R. Site basis (delivery of the tendered items shall be made at National Council of Science Museums, Sector-V,  | :        |              |

Block-GN, Bidhannagar, Kolkata-700 091. No Way Bill/Road Permit/Sales Tax Permit shall be Provided by the Council for delivery of the Materials to the above place).

10. Warranty Period :  
(Manufacturer's Standard Warranty should be offered).

The above rates quoted by us for supply of the tendered Anodised Aluminium Extruded Display Sections are strictly in accordance with the Council's drawings and specifications. Deviation, if any, will make the tender/offer liable to be considered invalid.

Date

Official Seal

Signature of Tenderer/Constituted Attorney.

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**SPECIFICATION**

**TENDER FOR SUPPLY OF ALLUMINIUM EXTRUDED DISPLAY SECTIONS SELF-COLOUR ELECTRO ANODISED TO 15 MICRON FILM THICKNESS SCRATCH FREE SMOOTH FINISH.**

**Fabrication and supply of Anodized Extruded Aluminium Sections**

<b>Sl. No.</b>	<b>Type of sections</b>	<b>Drawing No. &amp; Date</b>	<b>Required quantity</b>	<b>Specification</b> <ul style="list-style-type: none"> <li>• <b>Dimension: Strictly as per drawing.</b></li> <li>• <b>Finish: Aluminium self coloured Anodized (outside of the section) thickness of Anodized 15 Micron.</b></li> <li>• <b>Thickness of anodizing: 15 micron.</b></li> <li>• <b>Anodized surface should be free from any waviness/ dents/ patch marks. Both end of the section should be free from bars.</b></li> <li>• <b>All the sections should be free from any embossed/ chemically etched/ watermark/ stickers or any kind of trade mark/symbols of manufacturer's logo or name.</b></li> <li>• <b>All the sections should be supplied with individual transparent protective wrapper.</b></li> </ul>
1.	SV 2 ½	Misc-05/181/10dated 01.7.10(enclosed).	400	
2.	SV 8	-do-	400	
3.	HSW 4	-do-	400	
4.	H 4	-do-	400	
5.	HSW 2	-do-	800	
6.	H 2	-do-	800	